



INEGMA-E²

International Network of Evaluators & Guideline for a Methodological Approach in Exercise Evaluation

Agenda – INEGMA-E2 End User Workshop

Date: 13.07.2022 **Time Zone:** CET

Offline Location: Austria (Vienna), Giefinggasse 4, 1210 Wien

Online Location: Teams meeting

Link: [https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2YwNmE5OTItZGRmMS00ZGQ5LTg5YWYtNjk2NjhkNWQ3NWZh%40thread.v2/0?context=%7b%22Tid%22%3a%22caebbefc-f410-43d0-9f9b-99bdbe02b11b%22%2c%22Oid%22%3a%225435db91-24ba-4b8f-bde5-fe7b879249ca%22%7d)

[join/19%3ameeting_Y2YwNmE5OTItZGRmMS00ZGQ5LTg5YWYtNjk2NjhkNWQ3NWZh%40thread.v2/0?context=%7b%22Tid%22%3a%22caebbefc-f410-43d0-9f9b-99bdbe02b11b%22%2c%22Oid%22%3a%225435db91-24ba-4b8f-bde5-fe7b879249ca%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2YwNmE5OTItZGRmMS00ZGQ5LTg5YWYtNjk2NjhkNWQ3NWZh%40thread.v2/0?context=%7b%22Tid%22%3a%22caebbefc-f410-43d0-9f9b-99bdbe02b11b%22%2c%22Oid%22%3a%225435db91-24ba-4b8f-bde5-fe7b879249ca%22%7d)



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DCNAustria
Disaster Competence Network Austria

ITTI



der Bundeswehr
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Concept note for INEGMA-E2 End User Workshop

Objective: To improve common understanding of end-user requirements for exercise evaluation

Background: In the context of national and international civil protection exercises such as EU MODEX and other formats, structured, well-designed, and comprehensive evaluation plays a critical role in documenting best practices and mistakes that occur during these exercises. By recording lessons learned, evaluation is essential for continuous improvement of training efforts and thus for advancing the capacity of responders in the European Union and its neighbouring countries to deal with real-world disaster scenarios in a world challenged by an ever-increasing number of climate change-related hazards.

INEGMA-E² builds on the independent evaluation approach and aims at a new level of exercise evaluation that meets high standards in terms of documentation, replicability and goal orientation. A goal is the development of an adequate and versatile evaluation methodology that addresses the different types of existing exercises - from tabletop and discussion-based exercises to command posts and full-scale exercises. Each of these exercises has different needs and objectives and therefore requires different evaluation approaches.

The main target audience is experts with experience in participating in TTX, CPX, FSX, both on EU/international level as well as on a national level.

Concrete goals to be achieved during the workshop:

1. To familiarize participants with the INEGMA E2 project's base requirements for exercise evaluation.
2. To introduce and validate the taxonomy for describing end-user requirements.
3. To introduce and validate the Gaps Explorer software solution, which automatically matches user requirements with available solutions.
4. To provide workshop participants the opportunity to use the Gaps Explorer software tool to describe exercise evaluation requirements based on their own experience.
5. To have a group discussion on initial entries and experiences to gain a common understanding of the proposed methodology for gathering user requirements in exercise evaluation.

Outputs

A report with the main conclusions of the workshop will be written and a concept for the user requirements gathering regarding the evaluation of the exercise will be elaborated. A plan for additional workshops will be developed.





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PROGRAMME

Time	Item	Lead
10:00 – 10:20	Workshop Introduction, overview basis end user requirements	Georg Neubauer (AIT)
10:20 – 10:40	Introduction to the taxonomy for end user requirements	Bernhard Bürger (AIT)
10:40 – 11:15	Demonstration on how to describe an end user requirement	Dražen Ignjatović (AIT)
11:15 – 11:30	Coffee break	
11:30 – 12:15	Workshop Part I – Start: specifying end user requirements based on own experiences	Dražen Ignjatović (AIT)
12:15 – 13:15	Lunch break	
13:15 – 14:00	Workshop Part II – Continuation: specifying end user requirements based on own experiences	Dražen Ignjatović (AIT)
14:00 – 14:30	Discussion and reflections, setting of working groups	Georg Neubauer (AIT)
14:30 – 15:45	Workshop Part III – Working Groups. revision and harmonisation of first entries Based on common reflections	Bernhard Bürger (AIT)
15:45 – 16:00	Closing	Georg Neubauer (AIT)

