



EUROPEAN COMMISSION

PROTECTION OF YOUR PERSONAL DATA

**This privacy statement provides information about
the processing and the protection of your personal data**

Processing operation: UCPM medals

Data Controller: European Commission, Directorate-General for European Civil Protection and Humanitarian Aid Operations, Directorate B, Unit 3 – Prevention and Preparedness Capacity Building (DG ECHO.B.3)

Record reference: DPR-EC-15829

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1. Introduction

The European Commission (hereafter ‘the Commission’) is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer (DPO) of the Commission and the European Data Protection Supervisor (EDPS).

The information in connection with the processing operation related to Union Civil Protection Mechanism (UCPM) medals, undertaken by DG ECHO.B.3 is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operation: DG ECHO.B.3 collects and uses your personal information for the sole purpose of awarding any relevant type of UCPM medals as recognition and honour for long-standing commitment or extraordinary contribution to the UCPM, as laid down in [Decision No 1313/2013/EU](#)⁽¹⁾ and further complemented in [Commission Decision \(EU\) 2022/706](#)⁽²⁾.

Nominations will be done via email to the relevant FMB (as specified under Heading 10 below). The policy officer/secretariat in charge of the task to collect all nominations will collect the data and store it in digital format. DG ECHO.B.3 collects the nominations and does not further share the data received, except with the Awards Board and staff involved in the management of this file (for more details see Heading 4 below).

Further processing will be done in the interest of archiving results and the storage of the data will be done electronically.

Your personal data will not be used for an automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data

We process your personal data, linked with the award of UCPM medals, because the processing is necessary for compliance with a legal obligation to which the Data Controller is subject (Article 5(1)(b) of Regulation (EU)2018/1725). These provisions are, in particular, Articles 3, 8, 9, 10, 11 and 12 of Commission Implementing Decision (EU) 2022/706.

⁽¹⁾ Decision No 1313/2013/EU of the European Parliament and of the Council of 17 December 2013 on a Union Civil Protection Mechanism, OJ L 347, 20.12.2013, p. 924-947.

⁽²⁾ Commission Implementing Decision (EU) 2022/706 of 5 May 2022 laying down rules for the application of Decision No 1313/2013/EU of the European Parliament and of the Council, as regards criteria and procedures for recognising long-standing commitment and extraordinary contributions to the Union Civil Protection Mechanism (notified under document C(2022) 2884), C/2022/2884, OJ L 132, 6.5.2022, p. 102-106.

4. Which personal data do we collect and further process?

In order to carry out this processing operation DG ECHO.B.3 collects the following categories of personal data (either in relation to the nominators or the nominees or both, as the case may be):

- Identification data (names, surnames, function/job title, rank or grade (as the case may be), organisation/agency, gender, nationality, country of origin, profile picture, 'about you' (bio description), reason(s) for being nominated and potential award(s) received, nominators (i.e., the entity that nominates potential laureates);
- Contact data (professional email address(es) and phone number or, in the absence of the former, private email address(es) and/or phone number);
- Data related to the behaviour of nominated persons/possible recipients during UCPM deployments (showing that they have demonstrated and act of outstanding bravery, an extraordinary meritorious achievement or an activity beyond what might reasonably be expected during a response operation under the UCPM) or data related more broadly to the behaviour of nominated persons/possible recipients showing that they have contributed to an extraordinary meritorious achievement to the development of the Union Mechanism at large.

Nominees' personal data are shared with DG ECHO.B.3 by the relevant nominators with the knowledge and consent of the former.

5. How long do we keep your personal data?

The Data Controller keeps your personal data for the time necessary to fulfil the purpose of collection or further processing, and for as long as the award is not revoked.

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission. All processing operations are carried out pursuant to [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to authorised staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

Identification data of the UCPM medal recipient natural persons will be made publicly available in a [public register](#), the set-up of which is mandated by Commission Implementing Decision (EU) 2022/706.

Please note that pursuant to Article 3(13) of Regulation (EU) 2018/1725, public authorities (e.g., Court of Auditors, EU Court of Justice), which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law, shall not be regarded as recipients. The processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

8. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e., their Record reference as specified under Heading 10 below) in your request.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, DG ECHO.B.3 (ECHO-UCPM-MEDALS@ec.europa.eu).

- The Data Protection Officer (DPO) of the Commission

You may contact the DPO of the Commission (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e., you can lodge a complaint) to the EDPS (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following Record reference: **DPR-EC-15829**.