



EUROPEAN
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ANNEX 9

ANNEX

to the

COMMISSION RECOMMENDATION

on EU Host Nation Support Guidelines

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Host Nation Support Liaison Officer Terms of Reference

Terms of Reference of the Host Nation Support Liaison Officer	
Task	<ul style="list-style-type: none">- Support the integration of International Response Capacities into existing emergency response structures;- Make available to UCPM the HN Country Profile, including the country's disaster response structure, operational conditions, environmental/climate issues, cultural and political profiles;- Liaise with the International Response Capacities with the aim to coordinate appropriate HNS from the country's structures throughout all phases of the UCPM activation;- Clarify HN procedures to incoming International Response Capacities and provide relevant forms to enable efficient entrance in the country, deployment, operation and demobilisation.- Facilitate translation and interpretation if need be.
Knowledge	<ul style="list-style-type: none">- Knowledge and/or professional experience of UCPM.- Knowledge of HN emergency response structures, of the country's HNS plans and procedures, and of ongoing operations.- Knowledge of international guidelines and relief operations procedures.- Knowledge of CECIS and vOSOCC (desired).- Knowledge of spoken and written English.- Knowledge of the mother language of incoming teams (desired).
Experience	<ul style="list-style-type: none">- Work experience in conducting site assessments and listing main requirements, potential structural constraints and identifying preliminary needs including urban planning issues.- Experience of international deployment in emergency situation.
Recommended training courses	<ul style="list-style-type: none">- Union Mechanism Introduction Course (UMI) or Technical Experts Course (TEC) or Community Mechanism Introduction Course (CMI)- Operational site Integration Course (OIC);- Mechanism Introduction Course for National Authorities UCPM Contact Points (NCP);- Mechanism Introduction Course for National Civil Protection and Disaster Management Staff (NAT)