



SUMMER SCHOOL 2025 Evidence for Policy in Disaster Risk Management

29 September – 1 October 2025

Universitat Politècnica de Catalunya

Barcelona, Spain

LOGISTICAL BRIEF

The [Evidence for Policy in Disaster Risk Management \(DRM\) Summer School 2025](#) is organised by ICF and Scuola Superiore Sant'Anna as part of the Civitas Soteria consortium, funded by and on behalf of the European Commission's Directorate-General for European Civil Protection and Humanitarian Aid Operations (DG ECHO).

This document contains useful information regarding the logistical organisation of the Summer School in Barcelona, Spain - including travel, accommodation, and meals.

Participants will also find additional information about the venue and a list of key contacts for the Organising and Support team. Closer to the date of the event, participants will receive a final logistical information package containing additional information regarding the organisation of the event and their stay in Barcelona.

More material will also be made available via the [dedicated event entry](#) on the UCP Knowledge Network platform. Nominated participants will be included in a [private group](#) on the platform to facilitate further communication and networking.

Host and organizers of the workshop

The **European Commission's Directorate-General for Civil Protection and Humanitarian Aid Operations (DG ECHO)** was created in 1992 as an expression of the European solidarity with the people in need across the world through humanitarian aid. In 2010, our department integrated civil protection for a better coordination and disaster response inside and outside Europe, through the Union Civil Protection Mechanism (UCPM) and the work of the EU's Emergency Response Coordination Centre (ERCC).

The **Universitat Politècnica de Catalunya** is one of Europe's leading institutions in the fields of engineering, architecture, science, and technology. Established in 1971, the UPC has grown into a dynamic and research-intensive university. With more than 31,000 students, it offers 67 bachelor's degrees, 96 master's programs, and 46 doctoral programs. The university is structured around 18 schools located across nine campuses in cities such as Barcelona, Terrassa, Castelldefels, and Manresa.

ICF is a global consulting provider with 50 years of experience delivering research and solutions to help agencies and organizations enhance their programs. The company has a growing track record in conducting research and evaluations in the humanitarian sector for a range of clients, including DG ECHO. ICF has been actively involved in projects across various thematic areas, such as disaster preparedness and emergency support operations.

Within the Civitas Soteria consortium, ICF is supported by the **Sant'Anna School of Advanced Studies**. It is a public university institute - with special autonomy - located in Pisa and working in the field of applied sciences. The university's mission is that of serving as a benchmark and quality public institution, attracting talents which are nurtured and educated, in order to take care of the world and to responsibly contribute to its cultural growth and sustainability.

Logistical information

The workshop will start on **Monday 29 September 2025 at 16:00 CEST and will finish on Wednesday 1 October 2025 at 16:45 CEST**. We expect that all participants will arrive in Barcelona on Monday 28 September and leave on the evening of Wednesday 1 October after the workshop ends.

Please also be advised that:

- We cannot accept late arrivals or early departures.
- Travel reservations will not include travel insurance or medical cover. You are responsible for arranging your own insurance. We recommend that you obtain a policy that is adequate and suitable for this trip.
- We are only able to book and pay for mainline travel and transfers in Barcelona, to and from the venue. **We do not cover, and are unable to reimburse, the cost of additional local travel within your own country, including local airport transfer, buses, trains, or taxis.**

Venue and location



The sessions will be held in the premises of the Universitat Politècnica de Catalunya in Barcelona located at:

*Jordi Girona, 1-3 C4 S1
CRAHI – 08034
Barcelona*

Accommodation and meals

Participants will be offered full board accommodation (breakfast included) in a single room with a private bathroom, TV, telephone and internet, in high-quality hotels in Barcelona, located within a walking distance from the University. During the Summer School, coffee breaks, lunch and dinner will be offered. Social events will be catered for.

The cost of the accommodation (bed and breakfast), along with lunch, dinner and coffee breaks, is covered by the European Commission through the Civitas Soteria consortium (check-in: 29 September 2025 – check-out: 1 October or 2 October 2025). Kindly note that extra costs such as drinks (other than those provided during the coffee breaks, meals and during the planned social activities) will be covered by the participants.

Arrivals and transfers

Participants are expected to arrive in Barcelona on the morning of 28 September and leave on the evening of 1 October, after the workshop ends.



Please note that travel and local transfers will be organised by ICF, the lead partner of the Civitas Soteria consortium. ICF will get in contact with each participant, upon registration, to proceed with the booking of the international travel.

ICF will also organise accommodation in hotels in Barcelona. Detailed information regarding accommodation and the transfer from the airport will be shared with participants after the registration.

Kindly note that participants should not make travel arrangements by themselves.

Contacts

If you have any questions, please don't hesitate to contact us:

Idoia Guma, ICF - email: ucpm-training@icf.com