

## Rapid Multi-Risk Needs Evaluation and Planning Platform

101193586 - EMERGE - UCPM-2024-KAPP-PV

Project Management
Consortium Agreement

Work package: 01  
Deliverable Number: 1.1

Lead Beneficiary: IZIIS  
Coordinator: IZIIS  
Contributing Beneficiaries: UPT, AUTH, EUCENTRE, IUSS, NOA, CMC, PRD,  
AKMC, PPI, JBE, INFRATECH

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Planning Platform**

101193586 - EMERGE - UCPM-2024-KAPP-PV



**Project Management**

Consortium Agreement

WP-01 | D1.1

April 17, 2025

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**Internal Co-operation agreement**  
**concerning the Project**  
**Rapid Multi-Risk Needs Evaluation and**  
**Planning Platform**

GA Number: 101193586 - EMERGE - UCPM-2024-KAPP-PV

## **1. Identification of the contracting parties**

- The Coordinator, Ss. CYRIL AND METHODIUS UNIVERSITY IN SKOPJE (IZIIS), PIC 999588493, established in BLVD GOCE DELCEV 9, SKOPJE 1000, Republic of North Macedonia, (hereinafter referred to as “IZIIS”, or the “Coordinator”)

and the following Beneficiaries:

- CENTRO EUROPEO DI FORMAZIONE E RICERCA IN INGEGNERIA SISMICA (EUCENTRE), PIC 999844476, established in VIA FERRATA 1, PAVIA 27100, Italy, (hereinafter referred to as “EUCENTRE”)
- ISTITUTO UNIVERSITARIO DI STUDI SUPERIORI (I.U.S.S.) DI PAVIA (IUSS), PIC997963355, established in PIAZZA DELLA VITTORIA 15 PALAZZO DEL BROLETTO, PAVIA 27100, Italy, (hereinafter referred to as “IUSS”)
- ARISTOTELIO PANEPISTIMIO THESSALONIKIS (AUTH), PIC 999895692, established in KEDEA BUILDING, TRITIS SEPTEMVRIOU, ARISTOTLE UNIVERSITY CAMPUS, THESSALONIKI 546 36, Greece, (hereinafter referred to as “AUTH”)
- ETHNIKO ASTEROSKOPEIO ATHINON (NOA), PIC 999653677, established in LOFOS NYMFON, ATHINA 11810, Greece, (hereinafter referred to as “NOA”)
- UNIVERSITETI POLITEKNIK I TIRANES (UPT-FCE), PIC 999847774, established in SHESHI NENE TEREZA 4, TIRANA, Albania, (hereinafter referred to as “UPT-FCE”)
- INFRATECH SHPK (INFRATECH), PIC 877742913, established in RRUGA BESIM IMAM I PALLATI 12 KATESH KATI I 2TE NR 13, TIRANE 1000, Albania, (hereinafter referred to as “INFRATECH”)
- CENTAR ZA UPRAVUVANJE SO KRIZI (CMC), PIC 896451012, established in DIMITAR MIRCEV BB, Skopje 1000, Republic of North Macedonia, (hereinafter referred to as “CMC”)
- DIREKCIJA ZA ZASTITA I SPASUVANJE NA REPUBLIKA MAKEDONIJA (PRD), PIC 922064832, established in STR VASKO KARANGELESKI NN KASARNA GOCE DELCHEV, SKOPJE 1000, Republic of North Macedonia, (hereinafter referred to as “PRD”)
- AGJENCIA KOMBETARE E MBROJTJES CIVILE (AKMC), PIC 884379362, established in RRUGA SKENDERBEG PRANE BLLOKUT TE AMBASADAVE GODINA 6/1/1, TIRANA 1001, Albania, (hereinafter referred to as “AKMC”)

- PPI - PREPARED INTERNATIONAL UG (HAFTUNGBESCHRANKT) (PPI), PIC 917594684, established in OBERECK 14, SAMERBERG 83122, Germany, (hereinafter referred to as “PPI”)
- Janson Bridging Engineering BV (JBE), PIC 884431548, established in Keizersveer 9, Hank 4273 LD, Netherlands, (hereinafter referred to as “JBE”)

HAVE AGREED

## **2. Subject**

### **2a. Grant Agreement**

This Co-operation agreement is concluded in relation to the UCPM project:

- Rapid Multi-Risk Needs Evaluation and Planning Platform — EMERGE, Grant Agreement N° 101193586, digitally sealed by EC on November 27, 2024;
- Starting date: 01/02/2025, duration: 24 months;
- The estimated eligible costs of the action are EUR 995 572.94 (nine hundred ninety-five thousand five hundred seventy-two EURO and ninety-four eurocents). The grant reimburses 90% of the action's eligible costs, which is the 'maximum grant amount' EUR 896 011.00 (eight hundred ninety-six thousand eleven EURO).

The Grant Agreement signed by the Coordinator and the European Commission, which includes the full project proposal and the other annexes, forms an integral part of this Co-operation agreement.

The provisions of the Grant Agreement shall take precedence over any other agreement between the Beneficiaries and the Coordinator which may influence the implementation of the above Agreement between the Coordinator and the Commission.

### **2b. Co-operation Agreement**

This Co-operation Agreement enters into force upon signature by all the Parties.

The duration of this Co-operation Agreement is limited to the duration of the Grant Agreement including any amendments to it. This Co-operation Agreement shall in any case officially terminate once all obligations upon the Co-operation deriving from the Grant Agreement and any of its amendments have been fulfilled.

If the EC for any reason terminates the Grant Agreement, this Co-operation Agreement shall automatically terminate when all Parties have fulfilled their remaining duties for a proper inter-cooperation close-down. The Parties will be funded only for the work carried out until the termination date and accepted by the EC, in accordance with the provisions

of the Grant Agreement. Any financial adjustments or recoveries will be handled as per the Article 22 of the Grant Agreement.

In the tables below are reported the Project Work Packages (Table 1) and related estimated eligible costs (Table 2) covered by the Co-operation Agreement.

Table 1. List of Work Packages and Implementing Partners

WP No.	Work Package Name	Lead Beneficiary	Implementing partners
1	Project Management	IZIIS	All
2	Comprehensive Multi Risk Assessment Platform for Needs Prioritization and Planning	EUCENTRE	All
3	CBR Exposure, Resources and Capacity Portfolio	AUTH	All
4	CBR Ground Shaking Map	IZIIS	All
5	Dissemination	UPT-FCE	All

Table 2. Estimated eligible costs

Beneficiary Short name	Total costs of the actions in €	Beneficiary's own contribution in €	Amount of EC contribution requested in €
IZIIS	297 104.76	29 710.76	267 394.00
EUCENTRE	154 993.78	15 499.78	139 494.00
IUSS	94 003.78	9 400.78	84 603.00
AUTH	101 615.76	10 161.76	91 454.00
NOA	49 866.28	4 987.28	44 879.00
UPT-FCE	58 850.00	5 885.00	52 965.00
INFRATECH	37 728.20	3 773.20	33 955.00
CMC	49 737.88	4 973.88	44 764.00
PRD	38 695.48	3 870.48	34 825.00
AKMC	16 264.00	1 627.00	14 637.00
PPI	50 450.50	5 045.50	45 405.00
JBE	46 262.52	4 626.52	41 636.00

In its role as the Coordinator, IZIIS is the party responsible for submitting all payment requests to the EC in compliance with the provisions of the Grant Agreement.

IZIIS shall transfer to the Beneficiaries the amount owing to them within 30 days of receipt of the balance payment from the EC. In the case of the pre-financing payment, the respective funds will be transferred to the Beneficiaries as soon as this Cooperation Agreement has been signed by all the Beneficiaries.

### **3. Legal and Administrative Provisions**

#### **3a. Roles and responsibilities towards the Commission**

The beneficiaries have full responsibility for implementing the action and complying with the Agreement.

The beneficiaries are jointly and severally liable for the technical implementation of the action as described in Annex 1 of the Grant Agreement. If a beneficiary fails to implement its part of the action, the other beneficiaries become responsible for implementing this part (without being entitled to any additional funding for doing so), unless the Commission expressly relieves them of this obligation.

The internal roles and responsibilities of the beneficiaries are divided as follows:

(a) Each beneficiary must:

- i. Keep information stored in the Participant Portal Beneficiary Register (via the electronic exchange system) up to date;
- ii. Inform the Coordinator immediately of any events or circumstances likely to affect significantly or delay the implementation of the action;
- iii. Submit to the Coordinator in good time:
  - individual financial statement(s) for itself and, if required, certificates on the financial statement(s);
  - the data needed to draw up the technical report(s);
  - all the necessary documents in the event of audits, checks or evaluation in accordance with Article 17 of Grant Agreement;
  - any other documents or information required by the Commission under the Agreement unless the Agreement requires the beneficiary to submit this information directly.
- iv. Ensure, for a period of five years after the payment of the balance, the recovery by the Commission of any costs that the Commission itself will consider as ineligible, in particular following checks, reviews, audits or investigations. If the Commission rejects costs after the payment of the balance, it will calculate the revised final grant amount. If the revised final grant amount is lower than the final grant amount, the Beneficiary(ies) concerned must ensure the recovery of the difference.

(b) The coordinator must:

- i. Monitor that the action is implemented properly;
- ii. Act as the intermediary for all communications between the beneficiaries and the Commission, unless the Grant Agreement specifies otherwise;
- iii. Request and review any documents or information required by the Commission and verify their completeness and correctness before passing them on to the Commission;
- iv. Submit the deliverables and reports to the Commission;

- v. Ensure that all payments are made to the other beneficiaries without unjustified delay.

The Coordinator may not subcontract the above-mentioned tasks.

### **3b. Obligation to keep records and other supporting documentation**

The Beneficiaries must — for a period of five years after the payment of the balance — keep records and other supporting documentation in order to prove the proper implementation of the action and the costs they declare as eligible.

They must make them available upon request or in the context of checks, reviews, audits or investigations.

If there are on-going checks, reviews, audits, investigations, litigation or other pursuits of claims under the Agreement, the beneficiaries must keep the records and other supporting documentation until the end of these procedures.

The Beneficiaries must keep the records and documentation supporting the costs declared, in particular the following: adequate records and other supporting documentation to prove the costs declared, such as contracts, subcontracts, invoices and accounting records. In addition, the beneficiaries' usual cost accounting practices and internal control procedures must enable direct reconciliation between the amounts declared, the amounts recorded in their accounts and the amounts stated in the supporting documentation.

In addition, for personnel costs (declared as actual costs), the Beneficiaries must keep time records for the number of hours declared. The time records must be in writing and approved by the persons working on the action and their supervisors, at least monthly. In the absence of reliable time records of the hours worked on the action, the Commission may accept alternative evidence supporting the number of hours declared, if it considers that it offers an adequate level of assurance.

### **3c. Special provisions on reporting**

The Coordinator must submit — within 60 days following the end of the reporting period — a final technical and financial report, which includes the request for payment of the balance.

The Beneficiaries shall provide the Coordinator with appropriate documents and information for implementing the final technical and financial report at the latest on mid-January 2027.

The Beneficiaries shall provide the Coordinator with copies of supporting (accounting) documentation at the request of the Coordinator.

Regarding the final statement of expenditure and income, the Beneficiaries shall provide the Coordinator with a dated and signed "Participant Cost Statement Summary".

## 4. Financial Provisions

### 4a. Project funding and co-financing

The Coordinator will receive financial contributions from the Commission and ensures the transfer to the Participants of its financial contribution.

In accordance with the breakdown table of costs attached to Annex 1 to the Grant Agreement:

- EUCENTRE will perform actions with an estimated total cost of EUR 154 993.78. EUCENTRE will contribute EUR 15 499.78 to the project of its own financial resources. On the basis of the above amounts, EUCENTRE will receive from the Coordinator an amount of EUR 139 494.00 as share of the EU-contribution.
- IUSS will perform actions with an estimated total cost of EUR 94 003.78. IUSS will contribute EUR 9 400.78 to the project of its own financial resources. On the basis of the above amounts, IUSS will receive from the Coordinator an amount of EUR 84 603.00 as share of the EU-contribution.
- AUTH will perform actions with an estimated total cost of EUR 101 615.76. AUTH will contribute EUR 10 161.76 to the project of own financial resources. On the basis of the above amounts, AUTH will receive from the Coordinator an amount of EUR 91 454.00 as share of the EU-contribution.
- NOA will perform actions with an estimated total cost of EUR 49 866.28. NOA will contribute EUR 4 987.28 to the project of its own financial resources. On the basis of the above amounts, NOA will receive from the Coordinator an amount of EUR 44 879.00 as share of the EU contribution.
- UPT-FCE will perform actions with an estimated total cost of EUR 58 850.00. UPT-FCE will contribute EUR 5 885.00 to the project of its own financial resources. On the basis of the above amounts, UPT-FCE will receive from the Coordinator an amount of EUR 52 965.00 as share of the EU-contribution.
- INFRATECH will perform actions with an estimated total cost of EUR 37 728.20. INFRATECH will contribute EUR 3 773.20 to the project of its own financial resources. On the basis of the above amounts, INFRATECH will receive from the Coordinator an amount of EUR 33 955.00 as share of the EU-contribution.
- CMC will perform actions with an estimated total cost of EUR 49 737.88. CMC will contribute EUR 4 973.88 to the project of its own financial resources. On the basis of the above amounts, CMC will receive from the Coordinator an amount of EUR 44 764.00 as share of the EU-contribution.
- PRD will perform actions with an estimated total cost of EUR 38 695.48. PRD will contribute EUR 3 870.48 to the project of its own financial resources. On the basis of the above amounts, PRD will receive from the Coordinator an amount of EUR 34 825.00 as share of the EU-contribution.
- AKMC will perform actions with an estimated total cost of EUR 16 264.00. AKMC will contribute EUR 1 627.00 to the project of its own financial resources. On the basis of the above amounts, AKMC will receive from the Coordinator an amount of EUR 14 637.00 as share of the EU-contribution.

- PPI will perform actions with an estimated total cost of EUR 50 450.50. PPI will contribute EUR 5 045.50 to the project of its own financial resources. On the basis of the above amounts, PPI will receive from the Coordinator an amount of EUR 45 405.00 as share of the EU-contribution.
- JBE will perform actions with an estimated total cost of EUR 46 262.52. JBE will contribute EUR 4 626.52 to the project of its own financial resources. On the basis of the above amounts, JBE will receive from the Coordinator an amount of EUR 41 636.00 as share of the EU contribution.

The estimated total costs incurred by EUCENTRE, IUSS, AUTH, NOA, UPT-FCE, INFRATECH, CMC, PRD, AKMC, PPI and JBE will be regularly reviewed during the project. In agreement with the Coordinator (which will consider the total costs of the project incurred by all participants), the amounts specified in this Article can be modified, provided that the modifications are in line with the provisions of the Grant Agreement concerning the project budget.

The final settlement will be based on the Commission's assessment of the final statement of expenditure and income and more precisely on the accepted eligible costs of the project.

#### **4b. Payment terms**

All payments shall be made to the Beneficiaries' Bank account as indicated below:

##### **EUCENTRE**

Name of bank: INTESA SANPAOLO  
Address of branch: VIA RISMONDO 2, PAVIA, 27100, ITALIA  
IBAN code: IT33O0306911336100000300121  
Swift code: BCITITMM

##### **IUSS**

Name of bank: INTESA SAN PAOLO SPA  
Address of branch: CORSO STRADA NUOVA, PAVIA, 27100, ITALIA  
IBAN code: IT51K0306911336100000046048  
Swift code: BCITITMM

##### **AUTH**

Name of bank: PIRAEUS BANK S.A.  
Address of branch: 18 AGGELAKI STR., THESSALONIKI, GR54621, GREECE

IBAN code: GR4501722020005202002079917

Swift code: PIRBGRAA

#### NOA

Name of bank: PIRAEUS BANK

Address of branch: 46 SIGROU AVENUE & 7 PETMEZA STR., ATHENS, GR11742, GREECE

IBAN code: GR7601720520005052114450993

Swift code: PIRBGRAA

#### UPT-FCE

Name of bank: BANKA E SHQIPERISE

Address of branch: SHESHI SKENDERBEJ, NR. 1, TIRANE, ALBANIA

IBAN code: AL8910111008000000002111001E

Swift code: STANALTRXXX

#### INFRATECH

Name of bank: OTP BANK ALBANIA

Address of branch: RR. MYSLYM SHURI, TIRANA, ALBANIA

IBAN code: AL74902117284481230204664680

Swift code: PUPPALTR

#### CMC

Name of bank: NATIONAL BANK OF THE REPUBLIC OF NORTH MACEDONIA

Address of branch: BLVD. KUZMAN JOSIFOVSKI PITU 1

IBAN code: MK07100701000067682

Swift code: NBRMMK2X

#### PRD

Name of bank: NATIONAL BANK OF THE REPUBLIC OF NORTH MACEDONIA

Address of branch: BLVD. KUZMAN JOSIFOVSKI PITU 1

IBAN code: MK07100701000065160

Swift code: NBRMMK2X



**AKMC**

Name of bank: BANKA E SHQIPERISE  
Address of branch: SHESHI SKENDERBEJ, NR. 1, TIRANE  
IBAN code: AL8910111008000000002111001E  
Swift code: STANALTRXXX

**PPI**

Name of bank: SPARKASSE ROSENHEIM BAD AIBLING  
Address of branch: SAMERSTR. 18, SAMERBERG, 83122, GERMANY  
IBAN code: DE53711500000020133443  
Swift code: BVLADEM1ROS

**JBE**

Name of bank: RABOBANK  
Address of branch: GROESELAR 18, UTRECHT, 3521 CB, THE NETHERLANDS  
IBAN code: NL93RABO0335683371  
Swift code: RABONL2U

The payment scheme will follow the payments made by the Commission. IZIIS shall transfer to the Beneficiaries within 30 days of receipt of the balance payment from the EC the amount owing to them. In the case of the pre-financing payment, the respects funds will be transferred to the partners as soon as this Cooperation Agreement has been signed by all the Beneficiaries.

The Coordinator and the Beneficiaries agree that all payments do not become final until the Commission has approved the final technical and financial reports and has transferred the final payment to Coordinator.

The coordinator will transfer the share of final payment to Beneficiaries after the Commission has made the final payment.

## **5. Other Provisions**

### **5a. Duration and Termination of Co-operation agreement**

If the EC for any reasons terminates the Grant Agreement, this Co-operation Agreement shall automatically terminate when all Parties have fulfilled their remaining duties for a

proper inter-cooperation closure. If the EC for any reasons terminates a Party's participation in the Grant Agreement, this Co-operation Agreement shall automatically terminate in respect of the affected Party after it has fulfilled its remaining duties towards the Co-operation agreement.

The Coordinator can terminate the Co-operation Agreement if the beneficiaries do not implement the action as specified in Annex I or if a Beneficiary fails to comply with another substantial obligation incumbent on it under the terms of the Grant Agreement.

#### **5.b. Copyright**

Each Party retains the copyright of the material used for the fulfillment of respective tasks according to the Grant Agreement. The Parties are free to make use of the material elaborated and used jointly within the frame of this Co-operation Agreement.

#### **5.c. Use of names, logos or trademarks**

Nothing in this Co-operation Agreement shall be construed as conferring rights to one Party to use in advertising, publicity or otherwise the name, logo or trademark of another Party or of the other Parties outside the Project without a prior written approval of the other Party(ies).

#### **5.d. Mandatory national law**

Nothing in this Co-operation Agreement shall be deemed to require a Party to breach any mandatory statutory law under which the Party is operating.

#### **5.e. Language**

English shall be the official language for all communications between the Parties, including all documents, minutes of meetings, reports, etc.

#### **5.f. Amendments**

Any amendments or modifications to this Co-operation Agreement shall be in writing and will enter into force upon signature by all Parties.

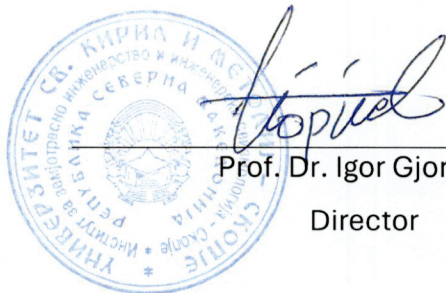
#### **5g. Jurisdiction clause**

Any disputes concerning the interpretation or implementation of this Co-operation Agreement shall be settled amicably between the Parties either by negotiation or by any other non-judicial means including arbitration, as agreed upon by all Parties hereto. Any disputes arising out of or relating to this Co-operation Agreement which cannot be settled amicably between the Parties shall be resolved by the Belgian Court in accordance with the Belgian law.

This Co-operation Agreement is prepared in 12 copies, one for each Party.

On behalf of Ss. CYRIL AND METHODIUS UNIVERSITY IN SKOPJE, Institute of Earthquake Engineering and Engineering Seismology (IZIIS),  
SKOPJE, NORTH MACEDONIA

Date 13/02/2025



Prof. Dr. Igor Gjorgjiev

Director

On behalf of CENTRO EUROPEO DI FORMAZIONE E RICERCA IN INGEGNERIA SISMICA  
(EUCENTRE),  
PAVIA, ITALY



Date 13/02/2025

---

Prof. Riccardo Pietrabissa

ISTITUTO UNIVERSITARIO DI STUDI SUPERIORI ( I.U.S.S.) DI PAVIA (IUSS),  
PAVIA, ITALY



IUSS  
Scuola Universitaria Superiore Pavia

Date 13/02/2025

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Prof. Riccardo Pietrabissa  
Rector – Legal Representative

ARISTOTELIO PANEPISTIMIO THESSALONIKIS (AUTH),  
THESSALONIKI, GREECE



**Kyriakos Yakinthos**  
Vice-Rector for Research & Innovation AUTH  
Professor, School of Mechanical Engineering

Name and signature

Legal Support Office  
Niki Lolou  
Attorney At Law

ETHNIKO ASTEROSKOPEIO ATHINON (NOA),  
ATHENS, GREECE

Date 13/02/2025

Name and signature



Prof Emmanouil Plionis  
Director of NOA &  
Chairman of BoD



UNIVERSITETI POLITEKNIK I TIRANES (UPT- IGJEO),  
TIRANA, ALBANIA

Date 13/02/2025


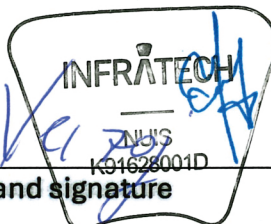
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INFRATECH SHPK (INFRATECH),  
TIRANA, ALBANIA

Date 13/02/2025

   
Name and signature

CENTAR ZA UPRAVUVANJE SO KRIZI (CMC),  
SKOPJE, NORTH MACEDONIA

**Stojanche Angelov**

Director

Date 17/02/2025



Name and signature

DIREKCIJA ZA ZASTITA I SPASUVANJE NA REPUBLIKA MAKEDONIJA (PRD),  
SKOPJE, NORTH MACEDONIA

Date 13/02/2025

XHEVAT SELAMI, DIRECTOR  
Name and signature





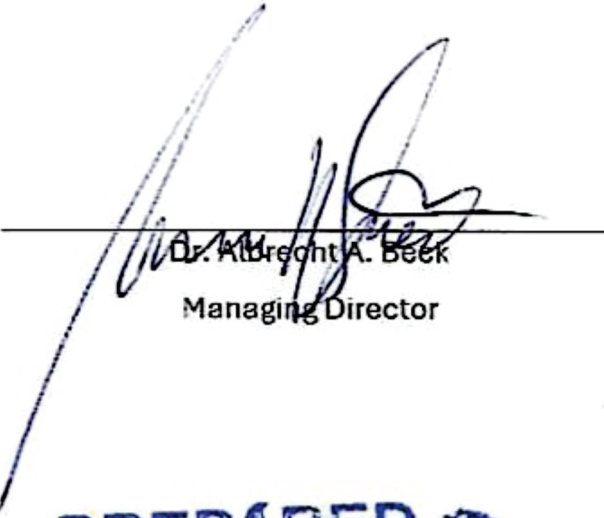
AGJENCIA KOMBETARE E MBROJTJES CIVILE (AKMC),  
TIRANA, ALBANIA

Date 13/02/2025



PPI - PREPARED INTERNATIONAL UG (HAFTUNGBESCHRANKT) (PPI),  
SAMERBERG, GERMANY

Date 13/02/2025

  
Dr. Albrecht A. Beek  
Managing Director

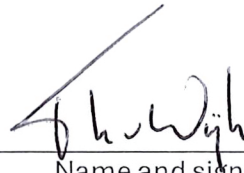


**Prepared International**  
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Janson Bridging Engineering BV (JBE),  
HANK, NETHERLANDS

Th.G.M. van Wijk

Date 13/02/2025



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Name and signature