Recommendation for minimum project description to be submitted to the National Civil Protection Authority[1] when seeking endorsement for an application for a project grant in the context of the UCPM-2026-KAPP call for proposals.

As part of the application documents, applicants to the topics included in the UPCM-2026-KAPP call for proposals need to provide a signed and dated letter of support by the competent national civil protection authority, except for participants which themselves are the national authority.

Applicants can find the required template in the Call publication on the Funding & Tenders portal.

Without prejudice to any possible instructions provided by the competent national civil protection authority, to facilitate the analysis and endorsement decision by such an authority, it is recommended that the information provided include at least the following:

- An abstract of the proposal and / or a short presentation of the project, including its objective and expected results
- A short needs analysis/justification for the project
- End users targeted by the project, including their involvement prior to and during the project, as relevant
- The estimated overall budget

In case national data in the field of your application is not publicly available in your country, applicants are encouraged to request that the competent national authority grant access to data relevant for successfully completing the proposed project.

Please note that, while the abovementioned letter of support must be signed by the competent national civil protection authority, the heading of the letter of support template, available in the Funding & Tenders portal, refers to competent national civil protection/maritime authority. The template of the letter of support available is generic for all UCPM grants and other authorities than the national civil protection authority are included in its header. For the purpose of the KAPP call, please note that the letter must be submitted only by the competent national civil protection authority.

[1] Applicants may find the contact details on this page helpful for identifying the Authority to consult for endorsing the project. Please note however that the list does not include contacts for all UCPM countries.